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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, O/TR

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DATE: 1 May 1952

FROM : Chief, Language Services Division, O/TR

SUBJECT: Report of Progress for week of 28 April through 2 May

1. Outside Training: Forty-six requests for outside training have been processed to date. Outside training has been authorized for one student [redacted] Final authorization has been given to 10 students for a special 20-week course [redacted] to be given at the [redacted]
2. Inside Training: Total enrollment to date in the courses offered in the Language Services Division is [redacted]. Of this number, [redacted] are enrolled for self-study in the laboratory and [redacted] are engaged in elementary class work and drill.
3. A draft of a memorandum to all divisions to undertake a language requirement survey for current and long range training has been tentatively approved.
4. A number of special recordings have been made for internal training in the languages now being offered. These materials have been supplemented by additional material obtained from [redacted]
5. [redacted] has accepted an offer of a position as [redacted] instructor in the Language Services Division. He will be available in September.
6. [redacted] has been recalled to Communications as of April 30, 1952.
7. A meeting was held with interested members of O/TR concerning the development of mobile teaching materials.
8. The forwarding of language registration data to the registrar is now on a current basis.

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25 YEAR RE-REVIEW